



2018-2019

# TEAM MEMBERSHIP HANDBOOK

5335 W. 86<sup>TH</sup> ST, Indianapolis, IN 46268

**{UPDATES}** Expect monthly email updates to inform families of important announcements or upcoming events.

**{COMMUNICATION}** We communicate through email, Maria and Chris' cell phone is available for all families, but our primary mode of communication is through "mass emails" sent out through Jackrabbit. Parents are required to submit cell phone numbers to receive texts per team; athlete's cell phone numbers are optional.

**{PAYMENT and FEES}** Monthly tuition pays for the program and its benefits. Tuition is calculated based on costs for an entire season. Tuition is a set monthly rate and will not be increased or decreased based on the number of practices that are held in a month. There are times when practices will not be held due to holiday, conflicts, etc. And there will be times when extra practices are called. Tuition must be paid on time. Tuition is due on the 1<sup>st</sup> of each month and considered late after the 10<sup>th</sup> of the month. A \$30 late fee will be added to your account. Payments more than 30 days late may result in removal from the team or removal from upcoming competitions until payments are brought up-to-date. Tuition must be up to date in order to attend competitions for 2018-2019 season. A \$35 fee will be assessed for any payment {check, draft, credit card, etc.} returned for in-sufficient funds for any reason. We will provide all parents with a monthly written or emailed statement to help ensure accuracy of posted payments on account and what remains due.

**{NO REFUNDS}** Under no circumstances or for any reason will a refund be issued for any Acro Indy All Stars collected fees, tuition or registration (injury, illness, team changes, quitting, absences).

**{CANCELLATIONS/EARLY TERMINATIONS}**  
When an individual quits the team, routines, and

positions have to be reworked, often resulting in extra practices. As such, if a team member quits for any reason other than family relocation of 100+ miles away, cancellation fees will apply. If an athlete is suspended or dismissed for a period of time or indefinitely from a team or entire program based on criteria including to but not limited to: attendance, conduct, skills, finances, etc. cancellation fees will apply. Please note, poor grades, financial burden, minor injury/illness, family disputes, change of heart, dislike of team members/coaches or team placements are not extreme circumstances. Cancellations of membership must be submitted in writing, and will take effect 30 days from the date of receipt. Cancellations after the 10<sup>th</sup> of the month will be charged the following months tuition. Cancellations will be assessed a \$200 early withdrawal fee along with any other tuition charges, and administrative fees. Balance on account must be paid in full within 30 days of notice to terminate. Acro Indy All Stars has a NO REFUNDS policy. If an injury will prevent an athlete from returning for the remainder of the season, we will relieve the injured team member of their contract if a doctor provides a written note stating that they will not be healed by the end of the season a credit will only be applied to cheer/tumbling classes.

**{PROMOTIONAL USE}** Acro Indy All Stars reserves the right to use any member's picture, and first name for promotional, advertising, or Acro Indy website purposes. No further personal information will be posted. Any person wishing that their name and/or picture not be used on the website and social media sites must do so prior to signing the agreement form.

**{GYM CLOSURES}** We will have several gym closures throughout the year in observance of holidays and other necessary closures for weather, etc. Closures will be communicated as soon as possible via email, text, Facebook, etc.

reasonable attempt will be made to open our doors for business on regular practice days, however in the event of severe weather conditions, the gym will decide whether to open or not. Again closures will be communicated as soon as possible via email, text, Facebook, etc.

**{PRIVATE LESSONS}** Private lessons are an excellent opportunity for athletes to grow, and excel in their skills. Private lessons are an additional cost. Payments for private lessons are to be paid directly through Jackrabbit. Private lessons are an added commitment by the athlete and do not excuse warm-up/drills from the original practices. Private lessons may not be taken if account is not up to date

**{FACILITY INFORMATION}** Our location is at 5335 W. 86<sup>th</sup> St. Indianapolis, IN 46236. No Food, Gum or Glass bottles in the gym area! All drinks should have a lid.

**{AFTER HOURS}** Acro Indy is not a babysitting service and athletes should not be left at the gym during non-practice hours or after the practice time is over. If this becomes an ongoing issue, a meeting will be set up with the family.

**{SUMMER VACATIONS}** All summer vacation dates must be submitted by **July 15<sup>th</sup>**. Please write it down on the conflict calendar two weeks prior to absences.

**{TENTATIVE NO PRACTICE DAYS}**

Thanksgiving 11/22/18-11/23/18

Christmas week 12/24/18-1/3/19

Spring break TBA

Memorial Day 5/ 26/19-5/28/19

July 4<sup>th</sup> week 7/1/19-7/5/19

Labor Day 9/1/19-9-3/19

Easter 4/21/19

**{TEAM PLACEMENTS}** Everyone at Acro Indy will make a team, based on overall skill of level in tumbling, stunting, jumping, choreography, and performance factor. Age, maturity, and work ethic

also play a big role in making team placements. The first month of training is NOT permanent. Acro Indy coaches may choose to move, remove, or add you to and from a team until final choreography has been set in the fall. Coaches will decide rolls for athletes on a team (i.e. base, flyer, back-spot, tumbler, etc.). Please keep in mind that you are trying out for Acro Indy All Stars, Acro Indy All Stars is not trying out for you. We expect all our cheerleaders, and parents to respect all final placement decisions. Our ultimate goal is to create teams that are safe, well balanced, and successful.

**{SKILL LEVEL}** It is understood that when an athlete stops performing the skills they did at Tryouts, it is at the discretion of coaches to move them to a more appropriate level team at any time throughout the season.

**{MANDATORY EVENTS}** Choreography Camps, Boot camps, Team Practices and Competitions are 100% mandatory. Cheer Camp January 2-4/2019

**{ATTENDANCE}** This is a TEAM sport, all team practices are mandatory exceptions are pre scheduled summer vacations; doctor appointments, etc. that have been communicated or approved by coaches, and must be written on the conflict calendar. All absences due to last minute illness or injury must be called in to the front desk two hours before practice starts. Team members will be allowed minimal absences due to illness, family emergencies, trips, etc. Absolutely no absences allowed the week of competitions. Multiple unexcused absences and tardiness may result in suspension or removal from the team, upcoming events, or competitions. Injured athletes are still expected to attend practices, even if limited to spectating only, for the support of the team. Please provide doctors note. We will accommodate for school-graded functions.

**{PRACTICE WEAR}** We expect all our Acro Indy cheerleaders to look All Star, and fabulous in red, white and blue active wear at all team practices. You will be required to wear it to weekly team practices. Tumbling classes have no specific attire. Additional practice wear sets will be available for added purchase. We will have some fun **themed** practices such as Super Heroes, Black Out, Neon Colors, or twin day.

**{CHOREOGRAPHY}** Attendance at choreography is very important, and MANDATORY, as we **cannot** choreograph a body that isn't there. All black must be worn if AI practice wear is not in by choreography date. Choreography camps are closed practices, meaning no parents/siblings or friends in the lobby or viewing area.

**{COMPETITIONS}** The 2018-2019 season will include approximately 2-3 competitions. Our athletes are scheduled to compete at local competitions and exhibitions.

**{UNIFORMS}** This is a New Uniform year for Acro Indy meaning there will be a separate uniform and practice wear fee. Uniforms, and practice wear will be delivered before our first competition. Uniform and practice wear fitting will take place during Summer practices. Those athletes that join later in the season will receive their uniform, etc. with the next order that is placed. It is a possibility that uniform will not arrive for in time for a late starting athlete. Acro Indy is not responsible for rips/tears, missing stones etc. you will be responsible for purchasing replacements if items are damaged or lost. ALL cheerleaders must purchase a pair of white cheer shoes. Cheer shoes may only be worn at practices, and competitions. Uniforms and shoes must be kept clean. Wash uniform according to manufactures recommendations. Acro Indy All Stars uniforms are not to be worn outside of Acro Indy approved function in order to prevent premature wear and tear.

**{CROSSOVER}** This is when an athlete competes on more than one team. Athletes typically cross down to a lower level team and their primary team takes precedents in regards to extra practices or scheduling conflicts. Crossover competition fees will be added. Must sign a Crossover Contract.

**{CONFRONTATIONS}** Confrontations of ANY kind are not to be discussed in the presence of Acro Indy athletes, parents, or spectators. We will not tolerate misuse of social media that affects, or reflects poorly on Acro Indy in any way, shape, or form. Please schedule a meeting with our Acro Indy owner.

**{SIDE LINE COACHING}** Acro Indy All Stars coaching staff makes all team decisions. Parents are not allowed to "coach from the stands". Decisions are made to benefit the entire team as well as each individual cheerleader. No parents are allowed in the Acro Indy practice area, or in the warm-up area of any competition or gym. This includes pre-warm-up, warm-up, and team discussions during competitions as well as practices. The viewing area is available for parents to watch the progression our practices. Closed practices may be called. We ask that parents only speak positively about the program, and/or coaches, and athletes. In addition, we ask that no comments or opinions be given in reference to our cheerleaders, practice progress, or the routines. We ask that parents respect our facility as an athletic training center. Younger siblings must be constantly supervised. Only registered athletes and coaches are allowed in the practice area during practice hours. Parents that are concerned about the coaching of their child's team should schedule a direct meeting with our owner, away from the practice area/time.

### **{TEAM MEMBER BEHAVIOR**

**EXPECTATIONS]** Athletes will be expected to focus, and try their best in every class and practice. They are role models for the other athletes at the gym. Classes and practices will be fun based on the joy of accomplishment and the love of cheer. Classes and practices are not appropriate times for

socializing with friends. Positive attitudes are essential! All athletes must work as a cohesive team which means holding their classmates, team members, and coaches in highest regard.

**{CODE OF CONDUCT/IMAGE}** Acro Indy All Stars prides itself on team spirit and unity. All cheerleaders are expected to support other Acro Indy teams during performances. We expect our cheerleaders to treat their teammates and coaches with respect at all times. Acro Indy cheerleaders and parents must also maintain good sportsmanship with each other, and other cheerleading programs in the area, and around the country. We expect our members to be humble about their abilities and respect other talents in the industry. Always be supportive of everyone's program, and routine. Remember other coaches, parents, and athletes have the same love for the sport as we do. Clapping for dances, counting for pyramids, and stunts is always expected. Foul language and inappropriate behavior will not be tolerated at practices or competitions. If this becomes an issue you will be removed from the program. Please keep in mind when you are in Acro Indy All Star attire, or uniform you are representing Acro Indy. All cheerleaders must have a cover-up at ALL times during competition, unless you are walking to warm-ups with the team. Friends and family are invited to watch our cheerleaders perform, however, we expect each cheerleader to remain with the team one hour before competing/warm-ups. We often require our members to arrive early at events and stay after awards to support the rest of the program. All cheerleaders must be in full uniform or in team warm-ups at Awards (must have a bow on).

**{PARENT CONDUCT AT EVENTS}** Parents are not allowed to approach competition judges or officials at any event. Judging is subjective in any sport. It is not our place as coaches or parents to express our difference of opinions with the company providing the event. This could result in disqualification of all Acro Indy All Stars teams. We ask respectfully that parents not interfere with

coaching of our cheerleaders competitions. Mental preparation is 75% of how a team will perform at any event. Be assured the staff watches other teams, reviews, score sheets, listens to critiques, and analyzes deductions. All of this information is used to provide the teams with the best possible mental preparation. Parents should refrain from discussing their personal opinions with their children until the competitions over. This will only put a hardship on the relationship of the cheerleader to parent, cheerleader to team, and cheerleader to coach. We ask that our parents respect our program at outside events. Please display the same good sportsmanship and positive behavior that you expect from our children. This includes positive encouragement to all of our members and other parents. Parents must not place the blame of weak performance on any specific child. Our teams succeed together and fail together. Be careful when blaming other cheerleaders for missed tumbling or dropped stunts- it could be your child at the next performance. You will not like how it feels.

**{TRADEMARKED}** It is unlawful to copy, recreate or use our Acro Indy All Stars logo on any non-official Acro Indy item(s). This pertains to the Acro Indy logo, name, or any team logo, or name. We will not authorize the use of our logo to anyone other than our official clothing company(s).

**{NON-DISCRIMINATORY}** Acro Indy believes in the benefit of our students getting to know athletes from other areas, different races and other cultures. AI does not in any way discriminate against students based on race, gender, background, or religious preference.

**{PERSONAL PROPERTY AND VALUABLES}** Neither the team nor Acro Indy can be responsible for theft, loss, or damage of personal property occurring during practice or other gym events. Discretion with regard to personal property is the responsibility of the gym member and his/her family.

# PARENT & ATHLETE AGREEMENT

2018-2019



You, the cheerleader AND Parent, Guardian, or adult responsible for payment, have received and are in agreement with the following documents.

- **AI Team Membership Handbook**
  - **Acro Indy Waiver of Liability**
- **2018-2019 Tuition Rates & Billing Agreement**
  - **AI Registration/Info Packet**

\_\_\_\_\_ You the Cheerleader AND the Parent, Guardian, or adult responsible for payment, have received , read and signed the Waiver of Liability and are aware of the risks involved in the sport of cheer.

\_\_\_\_\_ You understand that you are responsible for all the information contained in the Acro Indy All Star Membership folder and that Acro Indy is authorized to enforce its contents regardless if you have read the material in full.

\_\_\_\_\_ You, the cheerleader agree to commit and behave in accordance with all Acro Indy rules policies and team requirements.

\_\_\_\_\_ You, Parent, Guardian, or adult responsible for payment agree to adhere to all AI rules, policies and payment requirements as outlined in the Billing and Enrollment Agreement.

\_\_\_\_\_  
Print Name of Parent, Guardian  
Or Adult Responsible for payment

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Cheerleader

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ACRO INDY ALL STARS**  
**5335 W 86<sup>TH</sup> ST.**  
**Indianapolis, IN 46268**

**Enrollment & Billing Agreement**

Date: \_\_\_\_\_

Parent or Guardian Information:

First Name	Last	M	Social Security #
Present Address	City, State	Zip	
Home Phone	Work Phone	Cell Phone	E-Mail Address
Employer	Occupation		

**MEMBERSHIP PRIVILEGES, NOTICE, DISCLOSURES & AGREEMENTS**

Contract period is for one year, payable in monthly installments

NAME OF ATHLETE: \_\_\_\_\_

**Cancellation Policy: All cancellations of this contract must be completed in writing and will take effect 30 days from the date of notification of cancellation request.**

- 1. Your membership period: 7/2018-5/2019
- 2. Registration fees for year \$ \_\_\_\_\_
- 3. New Athlete \$120/month x 10 mo \$ \_\_\_\_\_
- 4. 2<sup>nd</sup> child \$100/month x 10 mo \$ \_\_\_\_\_
- 5. 3<sup>rd</sup> child \$80/month x 10 mo \$ \_\_\_\_\_
- 6. Uniform fee tbd \$ \_\_\_\_\_
- 7. USASF fee \$30 \$ \_\_\_\_\_

**Referred by:**  
Name: \_\_\_\_\_

**Registration fee due August 15 2018**

Default & Late Payments: Should you default on any payment obligation as called in this agreement, the club will have the right to declare the entire remaining balance due and payable and you agree to pay allowable interest, and all cost of collection including but not limited to agency fees, court costs, and attorney fees. A default occurs when any payment due under the agreement is more than 30 days late. Should any monthly payment become more than 30 days past due, you will be charged a late fee. An additional service fee will be assessed for a check, draft credit card or order returned for insufficient funds for any other reason. If the member is paying monthly dues by electronic funds transfer (EFT), the club's billing agent reserves the right to draft via EFT all amounts owed by the member including any all late fees and service fees.

Request for Preauthorization payment  
We hereby request the privilege of paying Acro Indy and further authorize the company to draw items (checks, electronic funds transfer, charge card) for the purpose of paying said payments, including any late fees or service fees on the account of \_\_\_\_\_  
Billing Address I different from above.  
(Name as shown on account or card)

MasterCard account # \_\_\_\_\_ Expiration date \_\_\_/\_\_\_/\_\_\_ CVV \_\_\_\_  
VISA account # \_\_\_\_\_ Expiration date \_\_\_/\_\_\_/\_\_\_ CVV \_\_\_\_

NOTICE: Any holder of this agreement is subject to all claims and defenses which the debtor could assert against the seller of goods and services obtained pursuant hereto or with the proceeds hereof, recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

Signature of AI Rep \_\_\_\_\_

Signature of Member \_\_\_\_\_